

NSTR[®]

BUSINESS SUPPORT

OUR EXPERTISE

Established in 2017, NSTR is a market leading recruitment consultancy headquartered in Manchester. The Business Support team specialises in recruiting temporary and permanent staff for secretarial, customer service, management and transactional finance roles. We place talented candidates at all levels, from junior administrators and graduates to Heads of and niche Management appointments, into a series of exceptional roles with our clients.

We are truly passionate about what we do and our deep understanding of the National Business Support market we operate in enables us to add tremendous value to clients and candidates alike. NSTR has a commitment to exceptional service to the people, clients and candidates alike, that rely on our experience and expertise.

Our network extends beyond Manchester, into London and the other major UK cities through to offshore and international locations worldwide.

OUR STRATEGY

We offer a number of services & solutions to make recruitment as streamlined as possible. We appreciate the time it takes to recruit the right person, therefore, have invested different tools and practices to ensure a smooth process from start to finish.

With several years of experience, the Business Support team uses a variety of methods to source the best candidates across all markets. From our industry-leading database, to active networking and targeting advertising campaigns, we ensure that we cover the market efficiently and thoroughly.

OUR METHODS

Advertising – Free advertising on a multitude of national job sites with advertising packages including targeted branding

Video Interviewing – A live two-way video interview tool that allows us to meet and screen candidates online. These can be recorded and shared with clients through secure links

Market Insights – Using UK wide data across three data pols, we can provide salary benchmarking, market information and time take to fill a vacancy.

Networking/headhunting – Using our combined years of experience and extended network, we can match clients and candidates appropriately.

JOB TYPES

Receptionist
Administrator
Executive Assistant
Personal Assistant
Office Manager
Project Officer

Customer Service Advisor
Complaints/Retention Advisor
Sales Order Processor
Customer service Manager
Team Leader

Resourcing Co-Ordinator
Business Development Manager
Operations Manager
HR Administrator
Marketing Administrator
Sales Administrator

Accounts Administrator
Finance Assistant
Payroll

SECTORS

Technology
IT
HR
Insurance
Retail
Property & Construction
Supply Chain
Manufacturing
Engineering
Customer Service
Telecoms
Medical
Law
Logistics
Marketing
Finance

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TEAM



NICK SIMONS
DIRECTOR

Nick is NTSR's Director for External Audit & Tax recruitment. He has over 8 years' experience in successfully placing candidates from Senior to Partner level and has established numerous relationships with leading accountancy firms and professional services organisations in the UK & Overseas.



TOM ROGERS
DIRECTOR

Tom has over 12 years recruitment experience, specialising in accounting practice and with a particular focus on the Corporate Finance market across the UK.

Tom was trained at a leading Plc recruitment business and latterly was a Director at a boutique recruitment / search firm in Manchester.